



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA**  
**EXECUTIVE COMMITTEE**  
**Meeting Agenda**  
**September 16, 2020**  
**10:00-11:15 AM**

**Purpose:** The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

**Committee Members :** **Marshall Bower, Interim Board Chair, Chair-Events Committee;** *President/CEO, The Foundation for Lee County Public Schools;* **Nate Halligan, Vice-Chair,** *Asst. Vice President/Small Business Portfolio Manager, Busey Bank;* **Douglas Szabo, Board Treasurer,** *Attorney, Henderson, Franklin, Sterns and Holt;* **Selina Jefferson, Board Secretary,** *Mount Hermon Ministries/Dew of Hermon Early Learning Center;* **Damaris Boone, Chair-Program Committee,** *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA);* **Jason Himschoot, Chair-Human Resources Committee,** *Attorney, Maughan, Himschoot and Adams Law Group;* **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee,** *Professor/Coordinator of Early Childhood Education, Florida Southwestern State College*

(\*) *Materials included in Executive Committee Packet.*

\*\*) *Materials posted on Sharepoint for Committee Members.*

| <b>Agenda Items</b>   | <b>Facilitator/Presenter</b>   |
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| <b>Welcome and Introductions</b>  | Marshall Bower, <i>President/CEO, The Foundation for Lee County Public Schools</i> |
| <b>Public Comments</b>  | Marshall Bower   |
| <b>1. Executive Committee*</b><br><b>A. Approval of Meeting Minutes of June 3, 2020 and July 29, 2020 Workshop** pgs.</b>   | Marshall Bower   |
| <b>2. Vote to Move the Board Meeting Minutes of June 17, 2020** pgs.</b>  | Marshall Bower   |
| <b>3. Finance Committee*</b><br><b>A. Budget FY 20-21: Updated Highlights and Request for Approval** pgs.</b><br><b>B. SR Utilization Forecast** pg.</b><br><b>C. Review of Utilization Reports and Statements of Revenues and Expenditures** Handout</b> | Doug Szabo, Esq., <i>Henderson, Franklin, Sterns and Holt</i>                      |

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|---|---|
| <b>D. OEL's Jan.-June, 2019 Expenditures Audit Results**</b> <u>pgs.</u><br><b>E. Summary of Expenditures: Broad Authority**</b> <u>pg.</u> |   |
| <b>4. HR Committee</b><br><b>A. Update</b>  | <b>Jason Himschoot</b> , <i>Attorney, Maughan, Himschoot &amp; Adams Law Group</i>                                |
| <b>5. Nominations &amp; Bylaws Committee</b><br><b>A. Update</b>  | <b>Dr. Kelly Roy</b> , <i>Professor/Early Childhood Education Coordinator, Florida Southwestern State College</i> |
| <b>6. Program Committee</b><br><b>A. Update</b>   | <b>Damaris Boone</b> , <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i>      |
| <b>7. Review Agenda for the Board Meeting, September 30, 2020**</b><br><u>pgs.</u>  | Marshall Bower  |
| <b>Adjournment</b>  | Marshall Bower  |
| <b>Next Meeting</b>   | <b>November 4, 2020</b>   |

Until further notice: All meetings will be held via Zoom.

Join Zoom Meeting

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